



Chagford Parish Council

Minutes of the regular meeting of Chagford Parish Council (CPC) held at Endecott House on Monday 14th September 2026, commencing at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Stuart Wright, Cllr Neil Smillie, Cllr Gay Hill, Cllr Lark Ash-Matthews, Cllr Frances Everson, Cllr Rosina Kellman, Cllr Keith Green, Cllr Christine Malseed and Cllr Peter Wood

Also in attendance: WDBC Cllr Jane Elliott, DCC Cllr Sue Davies and Emily Young, the Clerk

304. CHAIR'S WELCOME – Everyone was welcomed and thanked for coming.

305. CO-OPTION of COUNCILLOR – Cllr Green proposed Peter Wood, seconded by Cllr Malseed, agreed by all. Peter Wood signed the declaration of acceptance.

306. MEMBERS OF THE PUBLIC – 3 members were present. 2 people came to talk about item 316.1. Councillors asked some questions which were answered.

307. APOLOGIES *to accept apologies for absence* – Apologies received and accepted for the reasons given from Cllr Parrott.

308. DISPENSATIONS and DECLARATIONS OF INTEREST – Cllrs Ash-Matthews declared an interest in item 314.1(c) and Cllr Malseed item 314.1(b)

309. MINUTES OF THE PREVIOUS MEETING – Proposed by Cllr Malseed to approve, seconded by Cllr Wright, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

310. MATTERS ARISING

To ensure the tasks assigned at the previous meeting have been completed

a) **Clerk solar panels planning update** – Going ahead **Resolved:** Clerk to confirm installation dates & check insurance.

b) **Update on telephone box** – the decorator has finished. Listed building regs have been applied for. **Resolved:** Cllr Wright to keep CPC updated on next steps.

c) **Bellacouch leat** – Cllr Hayter-Hames has contacted Bellacouch developer to ask further questions on rock armour and walls. Clerk has contacted tender responders. **Resolved:** Cllr Hayter-Hames to keep CPC updated.

d) **Playpark replacement sign** – Cllr Malseed proposed new sign at £56.00+, seconded by Cllr Wright, agreed by all. **Resolved:** Cllr Malseed to arrange in conjunction with Clerk.

311. WEST DEVON DISTRICT & DEVON COUNTY REPORTS –

Cllr Jane Elliott - There is a Crisis and Resilience fund available through WDBC. See: <https://www.westdevon.gov.uk/benefits-and-support/other-available-support/crisis-and-resilience-fund>

From next Spring, WDBC are bringing waste services in-house. More information to follow closer to the time.

Local Government Re-organisation (LGR) is now on hold by the Government. There could be a judicial review as they may not have complied with the previous boundary review. There is likely to be a Borough Councillor election in May 2027.

Cllr Sue Davies - The government have paused the review of LGR and this is potentially good news for Devon. A new website has been set up containing all the latest information on LGR <https://www.futuredevon.org.uk/>

The line marking project and new signage for the restricted parking zone is almost complete. If there are any outstanding works then please let myself or our NHO, Jade Ash, know via email.

Several road closures locally have caused issues recently, particularly with the signage. The contractors may not be as diligent about putting the correct sign in the right place. Please report them if causing a problem.

Link attached for a new fund – only available for applications until 27th September. May be of interest for the Jubilee hall, Endacott House, Chagford Library or Christmas lights. [The Electrical Safety Fund is now open for new applications](#)

312. CHAIR'S REPORTS – The chair attended the last flea market which was fairly quiet. The housing needs survey seems very likely. WDBC have agreed to fund half the money, with CPC funding a quarter and CCT the same. Timescales are early January 2027.

313. REPORTS FROM ANY OF OUR WORKING GROUPS \ COMMITTEE

Climate Group – 1st September Cllr Everson arranged a talk in Chagford on heat pumps by Dartmoor Energy group. **Resolved:** Cllr Ash-Matthews to find out about community energy clubs.

Market House – Cllr Ash-Matthews confirmed the plastering work has been completed and we are awaiting the bat survey. **Resolved:** Cllr Ash Matthews\Clerk to chase up the survey results.

Cemetery – No further update.

Jubilee Field Playpark - Clerk carried out assessment following annual inspection. **Resolved:** Clerk arranging gate, fence and some playpark repairs. Skatepark to be checked next.

Finance – Cllr Wright summarised: Second half of precept received £47,500.00. Making progress with moving to new current bank account. Budget on track at the moment. **Resolved:** Cllr Wright applying for new savings accounts once current account completed.

314. PLANNING *for approval or information.* See Dartmoor National Park Planning Authority for full details <https://dartmoor-online.tascomi.com/planning/index.html>

314.1 New Planning applications - REPORT BY CPC PLANNING WG

- a) **0246/26** – Quint Ash, Chagford – Erection of greenhouse – **Support proposed by Cllr Ash-Matthews, seconded by Cllr Wood, agreed.**
- b) **0262/26** – Land at Hurston Farm – Agricultural storage building – **Support proposed by Cllr Smillie, seconded by Cllr Ash-Matthews, agreed.**
- c) **0248/26** – Haymoor - Sub-division of residential curtilage and construction of self-build dwelling with associated outbuilding and access driveway – **Support the proposed sub-division and construction but have concerns about the proposed new access onto Westcott Lane – Proposed by Cllr Hill, seconded by Cllr Smillie, agreed.**
- d) **0252/26** – 6 Stannary Place, Chagford - Internal alterations, minor extension and one new opening - **Support the proposal but have concerns about the proposed 3 x**

new trees, in terms of spacing and encroachment on neighbours. Proposed by Cllr Hill, seconded by Cllr Ask-Matthews, agreed.

- e) **DOC/0444/24 22 24a** – Higher Jurston – Discharge of conditions - Refurbishment, minor alterations and extension– **Noted.**
 - f) **26/0067** – T1 tree work – 3 Fernleigh, New Street – **Noted.**
 - g) **Planning Appeal** – 6015106 – Land at Lamb Park – Proposed by Cllr Hayter-Hames to circulate response to appeal, seconded by Cllr Malseed, agreed. **Resolved:** Cllr Hayter-Hames to circulate response to all. Clerk to submit before deadline.
- Link to respond: [Appeal open for comment - Comment on a planning appeal - GOV.UK](#)

314.2 Planning applications received after publication of this agenda: None

314.3 Decisions confirmed by Dartmoor National Park Planning Committee:

- a) 0174/26 GRANTS permission** - Install metal railings to front of property at Westcott House, Chagford, Newton Abbot, TQ13 8JF
- b) 0198/26 & 0199/26 REFUSES permission** - Replacement of two sash windows 8 Moorlands, Mill Street, Chagford, Newton Abbot, TQ13 8AN
- c) 0201/26 GRANTS permission conditionally** - Installation of solar panels and Heat Pump at 12 Berry Lane, Chagford
- d) DOC/0125/26 3 Discharged** - Roof lights at 16 Hames Way, Chagford.
- e) DOC/0444/24 24b – Discharged** – Higher Jurston, Chagford - Refurbishment, minor alterations and extension.

315. FINANCE:

a) Expenditure this month: for approval

Invoices to be checked by 2 councillors during the meeting.

Clerk's	Salary for August	£1,264.72
Clerk's	Pension (Employee)	78.94
Clerk's	Pension (Employer)	258.34
Clerk's	Work at Home allowance	26.00
Clerks	Mileage	13.00
Valda Energy	Streetlights	30.35
British Gas	Market house elec toilets	58.41
British Gas	Market house elec office	14.22
British Gas	Ellis Drive car park elec	312.09
British Gas	Ellis Drive toilets elec	19.92
Pennon water	Mkt house water&sewage	339.45
EE	Office mobile	26.59
Lloyds bank	Monthly service charge	4.25
IT Smith	Market house plastering	895.00
Scribe	Annual subscription	685.44
Stuart Wright	Location doc for planning	13.20
Stuart Wright	Phone box push/pull signs	30.20
Stuart Wright	Chat GPT	6.99
DALC	AGM x 2	144.00
Painter	Ex-BT phone box paint	1133.80
PKF Littlejohn	External auditor	504.00
Matt Jackson	Plumber Market house toilets	60.00
Frances Everson	Expenses for ASHP event	24.33
Endecott house	Room hire for ASHP event	30.00

It was proposed by Cllr Wright to approve the above, seconded by Ash-Matthews, agreed by all.

b) Credits received this month: for information only

2 nd precept	£47,500.00
Chargepoint	504.59
Lloyds compensation from complaint	150.00
No 1 Market house rent	280.00
Nos 2&3 Market house rent	370.00

c) Request for spending: for approval

- 1) £200.00+vat Jubilee park gates
- 2) £500.00+vat Jubilee playpark parts
- 3) Clerks back-dated pay rise of 61p per hr back-dated to 1st April 2026
- 4) £36.00+vat Code of Conduct DALC – Cllr Green
- 6) ICO renewal £47.00 to be paid by direct debit

It was proposed to approve all of the above by Cllr Wood, seconded by Cllr Everson, agreed by all.

d) Annual insurance renewal £3,562.67 – 1 or 3yrs – Proposed to accept renewal premium with 10% maximum increase by Cllr Wright, seconded by Cllr Malseed, agreed by all.

Proposed by Cllr Malseed to confirm 3 years, seconded by Cllr Ash-Matthews, agreed by all.

e) Request to go out to tender: for approval – N/a.

316. GRANT APPLICATIONS RECEIVED - *for discussion and approval*

316.1 The Peoples Emergency briefing film - £505.20 (*this item was discussed earlier in the meeting*). Cllr Ash-Matthews proposed £250.00, seconded by Cllr Wright, agreed by 10 with 1 abstention Cllr Green.

316.2 Whiddon Autumn Festival - £500.00 – Proposed by Cllr Wright to grant £500.00, seconded by Cllr Smillie, agreed by all.

Cllrs Elliott and Davies left the meeting.

317. OTHER

317.1 Conclusion of audit 08/09/2026 – Concluded with no extra comments from Auditor - Noted.

317.2 To note AGAR digital portal – Noted. **Resolved:** Clerk to attend 1 day training course in November.

318. MONTHLY INSPECTION OF COUNCIL PROPERTY: by Cllr Parrott

Jubilee Field, Public Convenience, Bellacouch open spaces, Phone box – Comments noted by Cllr Parrott on playpark and skatepark. Cllr Kellman next.

319. OTHER NEW BUSINESS (for discussion\approval)

- 1) **Policies to review: complaints, co-option, training & development, Data privacy and scheme of delegation** - Proposed to approve by Cllr Malseed, seconded by Cllr Wright, agreed by all. **Resolved:** Clerk to update.
- 2) **Request to site storage container c/o Live West for 1month 2 parking spaces / £500 local support** – Councillors authorised. To enquire if £500 can go towards playpark. **Resolved:** Clerk to follow up.

320. CORRESPONDENCE RECEIVED: *for information only*

Emails received from:

Highways work – see <https://one.network/> for latest updates

DALC#38 & 39

Devon Communities: Energy and Fuel crisis survey

Oke Links

Devon CPRE free seminar

North East Dartmoor Health and Wellbeing Alliance

Broadband for Dartmoor

Funding

4 October 10.30-1.30 – Padley common volunteers morning.

321. NEXT MEETING: 12th October 2026 at 7.30pm

END OF THE PUBLIC MEETING

Meeting closed at 9.22pm.

Parish Councillors:

Belinda Hayter-Hames (Chair), Stuart Wright (Vice Chair), Frances Everson, Lark Ash-Matthews, Neil Smillie, Andrew Parrott, Gill Printy, Gay Hill, Rosina Kellman, Keith Green, Christine Malseed & Peter Wood

Parish Clerk: Emily Young. Telephone 07399815164 Email: clerk@chagfordparishcouncil.gov.uk
www.chagfordparishcouncil.gov.uk