



Chagford Parish Council

Minutes of the regular meeting of the Chagford Parish Council (CPC) held at Endecott House on Monday 13th April 2026, commencing at 7.30 p.m.

Members present: Cllr Belinda Hayter- Hames (Chair), Cllr Andrew Parrott, Cllr Gill Printy, Cllr Stuart Wright, Cllr Lark Ash-Matthews, Cllr Neil Smillie, Cllr Dhevdhas Nair, Cllr Rosina Kellman and Cllr Frances Everson

Also in attendance: WDBC Cllr Jane Elliott and Emily Young, the Clerk

196. Chairs welcome – thank you everyone for coming and welcome members of the public.

197. Members of the public – Two people present. One enquired about accessing the field gate to the tennis courts/allotments. Both attended to listen to the meeting.

198. To accept apologies for absence – Apologies received and accepted from Cllr Gay Hill. DCC Cllr Sue Davies also sent her apologies.

199. Dispensations and declarations of interest – No declarations made.

200. Minutes of the previous meeting 09/03/2026 to be approved and then signed by the Chair as a true and accurate record of that meeting – Proposed by Cllr Ash-Matthews to approve, seconded by Cllr Kellman, agreed by all. Cllr Hayter-Hames signed and dated the minutes.

201. Matters arising

a) Cllr Parrott solar panels planning app – DNPA have asked for scaled plans and elevations of the planning application. **Resolved: Cllr Parrott has taken measurements and spoken to solar company 'Ground control'. To follow up with DNPA and report back.**

b) Cllr Everson Padley common – Cllr Everson confirmed work on-site now all finished. A draft has been written for the new website. Cllr Ash-Matthews expecting the interpretation board next week. **Resolved: Cllr Ash-Matthews to arrange installation of interpretation board week of 27/4.**

c) Parish council IT matters & website – Cllr Parrott helping all Cllrs to migrate to new email addresses and finalising new website. **Resolved: Cllrs Hill and Malseed to contact Cllr Parrott to move over to new email address. Cllr Parrott to liaise with Clerk on new website asap.**

d) Market house lease renewal – Final lease now with Market house lease for signing. **Resolved: Clerk to follow up and to keep CPC informed.**

202. Urgent business brought forward at the Chair's discretion

203. PLANNING

203.1 DNPA planning committee – DNPA Development Management Committee re: Lamb Park housing development – Cllrs Lark Ash-Matthews, Nair and Hayter-Hames went to DNPA Head Office at Parke, Bovey Tracey to represent Chagford Parish Council. The Chair was given 3 minutes to speak; she said the council were deeply disappointed with the reduction in affordable housing from 45% to 28% and also raised concerns with sewage capacity. DNPA voted 5/4 against the outline application for Lamb Park. **Resolved: CPC to look into an affordable housing survey working with Chagford community trust.**

203.2 Planning applications received to-date:

203.2.1 Class BC - temporary recreational campsite, mixed use, 10 pitches. Dates: 01/07/26 - 29/08/26 at Land To South Of Quintatown, Chagford, TQ13 8EJ

In accordance with the provisions of Schedule 2, Part 4, Class BC of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), an application for a Class BC

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– Temporary recreational campsite was received on 02-03-2026 – **FYI only**

203.2.2 Ref 0097/26 – Listed consent - Creation of bedroom / en-suite on upper floor of workshop. Creation of new connection with farmhouse on first floor and amendments to first floor farmhouse internal partitions at Higher Jurston, Chagford, Newton Abbot, Devon, TQ13 8EQ – **Decided by DNPA.**

203.2.3 Ref 0096/26 – Full planning permission - Creation of bedroom / en-suite on upper floor of workshop. Creation of new connection with farmhouse on first floor and amendments to first floor farmhouse internal partitions at Higher Jurston, Chagford, Newton Abbot, Devon, TQ13 8EQ - **Cllr Parrott proposed support, seconded by Cllr Printy, agreed by all.**

203.2.4 Ref 095/26 – Listed consent - Installation of outdoor condenser and indoor cooler units at Three Crowns High Street, Chagford, Newton Abbot, Devon, TQ13 8AJ – **Decided by DNPA.**

203.2.5 Ref 0079/26 – Greenbank Chagford, Newton Abbot, Devon, TQ13 8EJ – Replacement garden room – Proposed by Cllr Parrott to object as not in keeping with existing property, seconded by Cllr Printy, agreed by all.

203.3 Planning applications received after publication of this agenda – None.

203.4 Planning decisions – to note

203.4.1 No Objection to T1 Oak to be pollard – 48 New Street

203.4.2 Conditional permission Nattadon Hill House to replace timber storage shed with permanent outbuilding.

203.4.3 The Dartmoor National Park Authority, having considered the notice submitted under Section 211 of the Town and Country Planning Act 1990, raises no objection to the works described: T1 Larch - Dismantle & Fell & T2 Robina - Dismantle & Fell & T3 - Beech - Reduce canopy by 1.5m at Baileys Hey, 19 Mill Street, Chagford, TQ13 8AW

204. CLERK'S/CHAIR'S REPORT – Chair – Thank you to Cllr Ash-Matthews for producing the poster for the annual meeting and for offering to arrange cheese and wine for the evening.

Thank you also to Cllr Everson for all her work at Padley common.

Cllrs Kellman, Wright, Hayter-Hames, Ash-Matthews, Nair, Printy and the Parish Clerk will each take a turn, to attend the flea market for CPC alongside WDBC Cllr Jane Elliott, who will attend on a bi-monthly basis. **Resolved: Clerk to arrange.**

1xpublic left the meeting.

205.FINANCE

205.1 ACCOUNTS FOR PAYMENT

| Date | Supplier | Details | Amount £ |
|-------------|--|-------------------|-----------------|
| 14/04/2026 | Mrs E Young | March payroll | 2013.92 |
| | Devon county council (E Young contribution) | Peninsula pension | 78.94 |

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|---------------------|---|---|-----------------|
| | Devon county council (Employer contribution) | Peninsula pension | 314.32 |
| | Mrs E Young | Working at home allow | 26.00 |
| | Mrs E Young | Mileage to Chagford | 10.50 |
| 14/04/2026 | G Pidgeon | Handyman work – Inv CPC09 | 226.07 |
| 14/04/2026 | HMRC | Q4 payment | 152.96 |
| Feb/2026 | John Shears | Lengthsman duties Invoice no 7 | 540.00 |
| 02/04/2026 (D.D) | British Gas Lite | Electricity for Ellis Drive toi- lets. | 15.00 |
| 01/04/2026 (D.D) | Pennon water services (Source for business) | Market Ho toilets sewage and water | 229.09 |
| 23/03/2026 | Valda energy | 5 streetlights | 34.81 |
| 09/04/2026 | EE | Clerk mobile phone | 27.22 |
| 17/03/2026 | British Gas business | Elec Market House office | 16.09 |
| 17/03/2026 | British Gas business | Elec Market House toilets | 44.31 |
| 20/03/2026 | British Gas business | Electricity for pay & display Bellacouch | 256.21 |
| 30/03/2026 | Lloyds bank | Monthly service fee | 4.25 |
| 31/03/2026 | Greenspace designs | Inv 1213A – P.Common | 4725.96 |
| 14/04/2026 | Greenspace designs | Inv 1213B | 17556.00 |
| 14/04/2026 | Greenspace designs | Inv 1213C | 3408.00 |
| 30/03/2026 | SJB Signs | Padley Common Info.board | 696.00 |
| 25/03/2026 | DEA Torbay | 2 x EPCs | 160.00 |
| 24/03/2026 | Transfer | Money to new Lloyds sav- ings | 1.00 |
| 02/04/2026 | The Green stationery co | 4 new toner cartridges | 93.60 |
| 14/04/2026 | WDBC | Inv 8000417815 Half yearly invoice for bin emp- tying | 1336.61 |
| 14/04/2026 | DALC | Inv 7290 Annual member- ship | 603.17 |

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|------------|-----------------------------|---|---------------|
| 14/04/2026 | Playsafety Ltd | Annual inspection of play-park and skatepark Inv #96224 | 237.60 |
| 14/04/2026 | South Hams District Council | Providing 2025/26 Payroll Service for Parish Clerk | 120.00 |
| 14/04/2026 | DALC | Biodiversity course Cllr Nair. Inv .7236 | 42.00 |
| 14/04/2026 | Cllr Everson | Thank you wine for Padley Common – Chairs allowance | 62.07 |

It was proposed by Cllr Wright to authorise the above payment list, seconded by Cllr Parrott. Agreed by all. Cllrs Wright and Parrott signed and approved the payment list.

205.2 Credits received – to note

| <u>Nat West Bonus saver</u> | Details | Amount £ |
|-----------------------------------|-------------------------------|----------|
| 31/03/26 | Interest | 16.17 |
| 02/03/26 | No2 & 3 Market house rent | 370.00 |
| <u>NatWest Bus reserve</u> | | |
| 31/03/26 | Interest | 3.13 |
| <u>NatWest current</u> | | |
| 25/03/26 | Chagford swimming club | 3.00 |
| <u>Lloyds current</u> | | |
| 30/03/26 | No1 Market house rent | 280.00 |
| 23/02/26 | DCC road warden reimbursement | 397.77 |
| 09/04/26 | Half precept | 47500.00 |
| <u>Unity current</u> | | |
| 31/03/26 | Interest | 0.43 |

205.3 Year end bank balances and reconciliations – Clerk confirmed year end bank balances presented and approved to finance committee last week. Total balances £234,474.60

205.4 Year end budget summary – Scribe reported total payments at £103,721.71 against a budget of £135,060.79. Leaving a surplus of £31,339.08 which will go into 2026/27.

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205.5 New bank account & balance transfers – Cllr Wright confirmed a new Lloyds savings and Nat West 90-day saver have been opened.

205.6 Statement on 2026/27 precept – Half precept has just been received.

205.7 Grants

205.7.1 Review of form and policy – It was proposed by Cllr Printy to update the proposed grant form changes and to accept monthly applications, seconded by Cllr Wright, agreed by all. **Resolved: Clerk to make the changes.**

205.7.2 Visit Chagford £350.00 – Cllrs agreed to grant £110.00 to cover fixed costs and would like to invite them in to understand more about the organisation to see if further support can be granted. **Resolved: Clerk to follow up.**

205.7.3 Chagford & district youth project £808.00 – Cllr Ash-Matthews proposed support, seconded by Cllr Everson, agreed by all.

205.8 Request for spending \ go out to tender

205.8.1 Market house work (see roofer's quotation) – Cllr Wright spoke about two recent quotations one for internal plastering and the other roof repairs. **Resolved: Clerk\Cllrs to follow up with further quotations for both roof and plastering. Cllrs to follow up with ecologist and DNPA.**

205.8.2 Jubilee playpark and skatepark (see annual inspection) – both reports circulated, minor repairs needed. **Resolved: Clerk to follow up with handyman and report back on repair costs.**

205.8.3 Ellis Drive leat (see quotation) – Cllr Hayter-Hames spoke about this area. Cllrs felt more quotations and advice are needed. **Resolved: Cllr Hayter-Hames to contact legal advisor and Bellacouch residents association. Clerk to contact DNPA.**

205.8.4 Padley Common extra signage – Cllr Everson discussed possible extra signage. It was felt this will be reviewed at a later date if necessary.

205.8.5 Jubilee field birch tree signage – **Resolved: Cllr Ash-Matthews to obtain some quotations and report back.**

205.8.6 Re-painting BT phone box – Cllr Wright obtained two quotations for re-painting the phone box. It was proposed by Cllr Wright to accept the £1000.00 quotation plus paint. Seconded by Cllr Everson, agreed by all. **Resolved: Cllr Wright to follow up.**

206. ENVIRONMENTAL & REPORTS

206.1 ROSPA annual inspection reports – see item 205.8.2

206.2 Jubilee Field Inspection Report (weekly) – **Cllr Everson said there was some litter. Cllr Wright to do next month.**

206.3 Public Convenience Inspection Report (.2-.4 monthly)

206.4 Bellacouch open spaces

206.5 Phone box inspection

207. Biodiversity policy – deferred to next month

208. ANY OTHER REPORTS (to consider other reports if provided)

208.1 Report from WDBC representative – Cllr Jane Elliott – It has been confirmed that the existing leisure centre provider 'Fusion' has gone into administration. WDBC have found a new contractor effective from June 2026.

WDBC will be launching community hall grants soon and also a Crisis and resilience fund has been

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set up to help people needing help with oil purchase. They will be identifying people who may need financial help.

208.2 Report from DCC Cllr Sue Davies – not present.

209. Co-option of Councillor – deferred.

210. N.East Dartmoor Health & Wellbeing Alliance - Tues 2nd June, Cheriton Bishop Village Hall – Cllr Printy will attend.

211. Flowers and containers – Resolved: Cllr Ash-Matthews to talk to Cllr Hill and local businesses and report back.

212. CORRESPONDENCE

213. To confirm date of next meeting – 23 April at 7.30pm and 11 May at 7.30pm

214. PART TWO – Proposed by Cllr Ash-Matthews, seconded by Cllr Smillie, agreed by all.
Items which may be taken in the absence of the press and public. The council is recommended to pass the following resolution:

‘Resolved that under section 1, (2) of the Public Bodies (Admissions to meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

214.1 Public liability for Parish Council work – Effective 1 May 2026

Meeting closed at 9.20pm.

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